There's got to be a better way to **track** our resources!

People

www.TrackerSuite.com/Personnel

IBM Business Partner

Personnel Tracker

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Simplify the management of your most critical investment - your people

Personnel Tracker is a Web enabled, Lotus Notes based resource management solution. Personnel Tracker offers a configurable, role-based interface for users, putting them a mouse click away from the information and functions they need.

For HR Administrators and Managers, it simplifies employee management by placing them a keystroke away from HR data including position, evaluation histories, benefit plans, emergency contact information, work status and more. Crucial HR data, such as salary information, is encrypted for additional security.
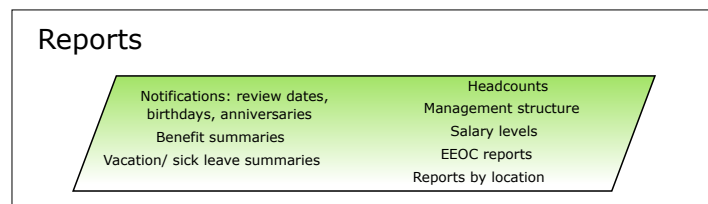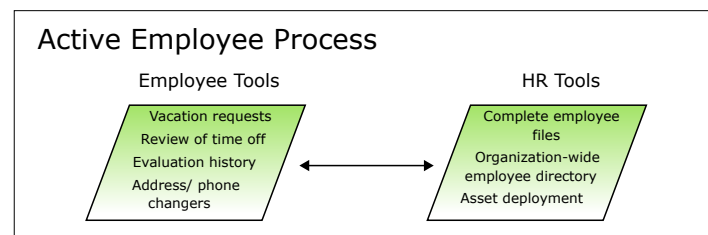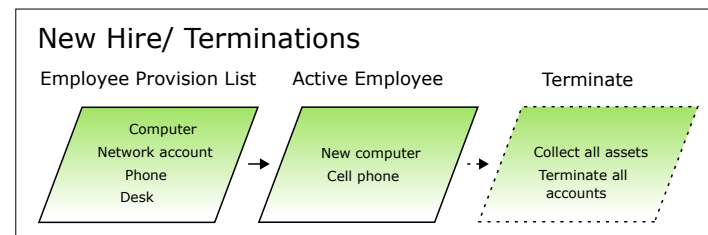
Personnel Tracker provides tools for vacation scheduling and approval, company calendars (both organization and department level), birthday and anniversary notifications, evaluation scheduling and employee change requests.

Personnel Tracker offers a Web accessible, searchable employee directory, simplifying communication for large organizations.
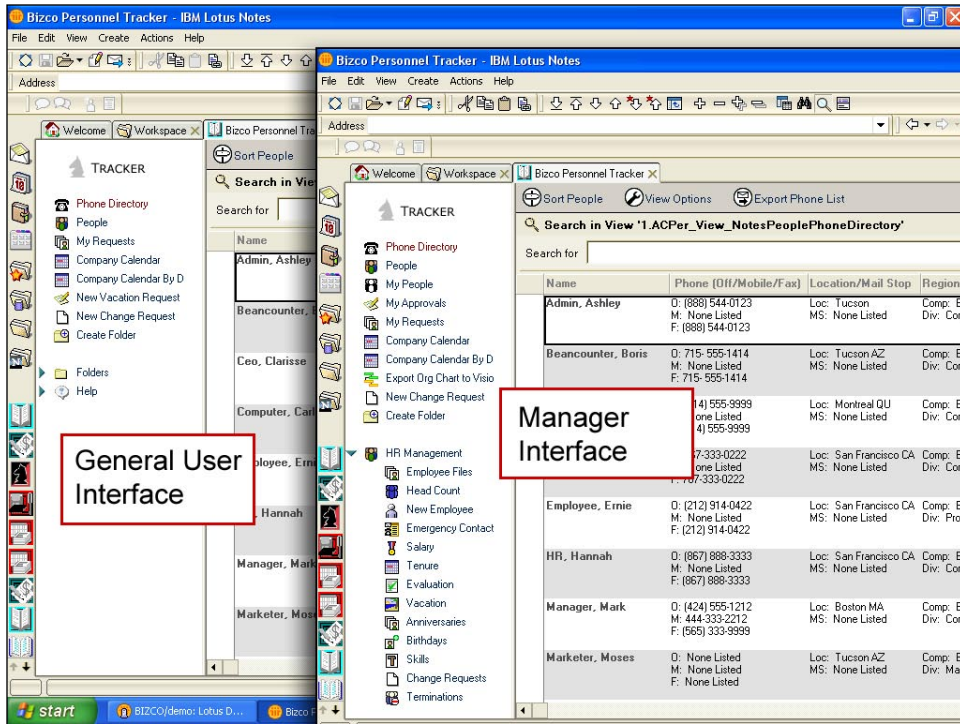
Would you like to have a hands-on evaluation of Personnel Tracker? **Order a free demo CD** that installs on the desktop. Call (520) 882 - 9287 or order online at www.TrackerSuite.com/RFI.
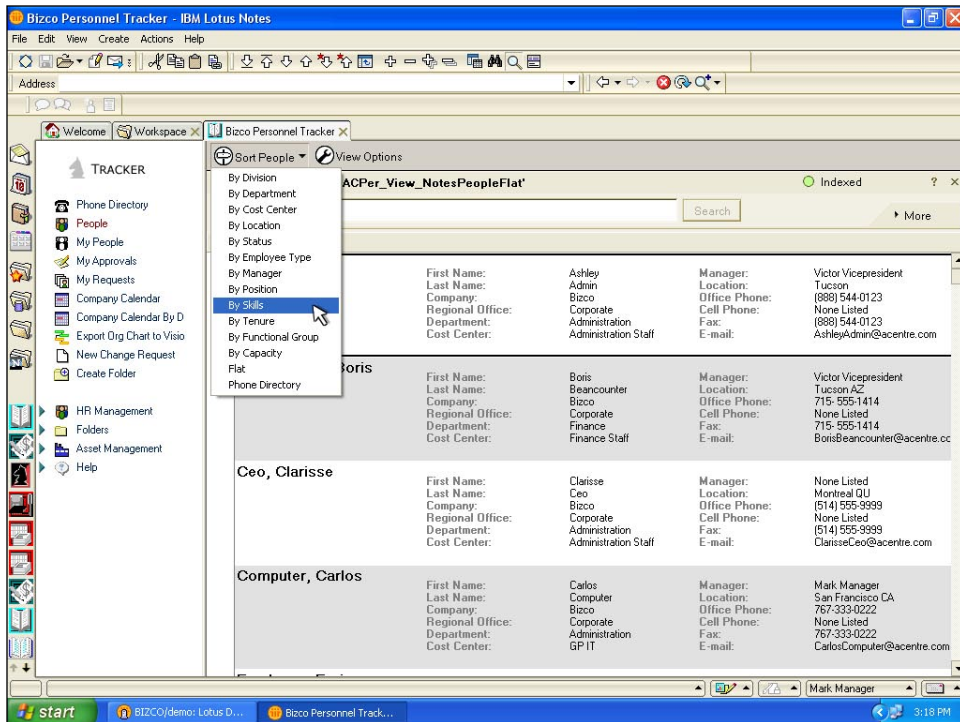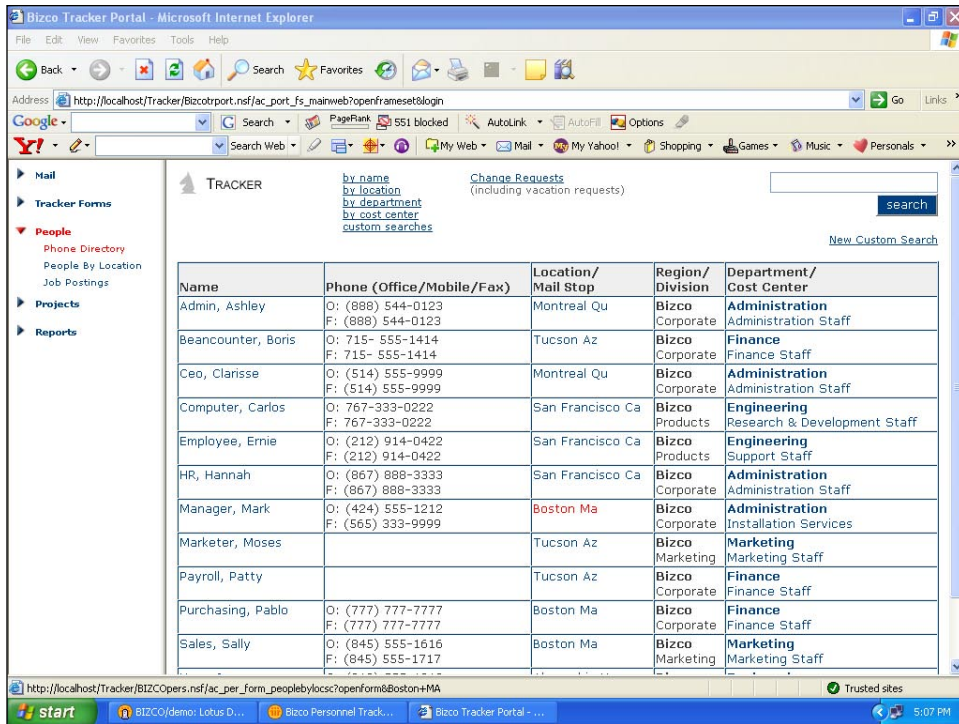
Online/ Web Access

New Hire/ Terminations

Employee Provision List	Active Employee	Terminate
Computer Network account Phone Desk	New computer Cell phone	Collect all assets Terminate all accounts

Active Employee Process

Employee Tools	HR Tools
Vacation requests Review of time off Evaluation history Address/ phone changers	Complete employee files Organization-wide employee directory Asset deployment

Reports

Notifications: review dates, birthdays, anniversaries
Benefit summaries
Vacation/ sick leave summaries

Headcounts
Management structure
Salary levels
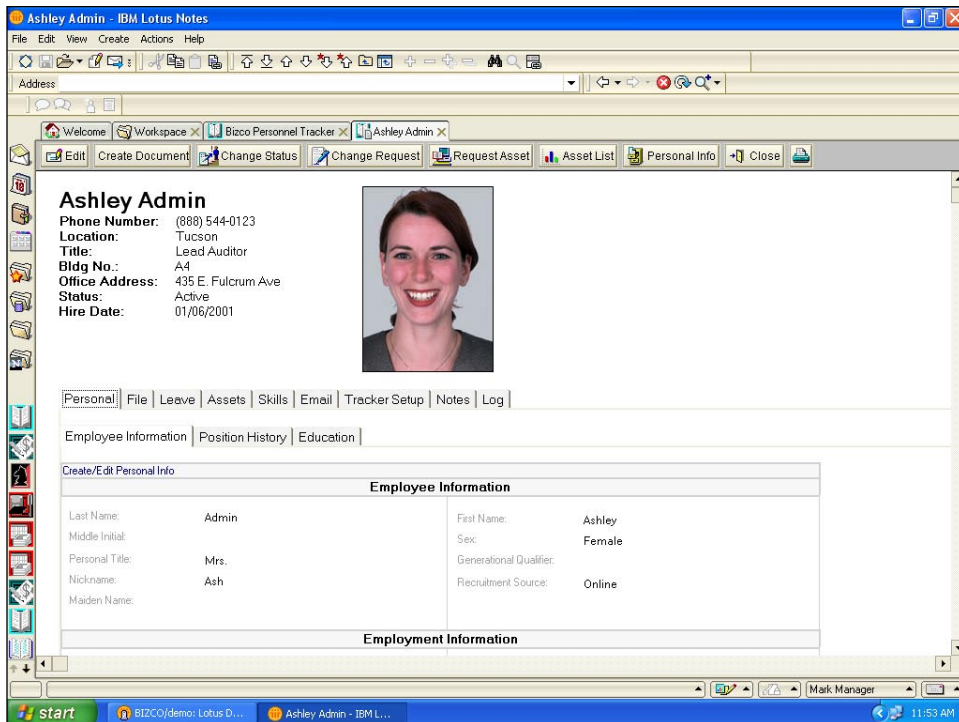EEOC reports
Reports by location

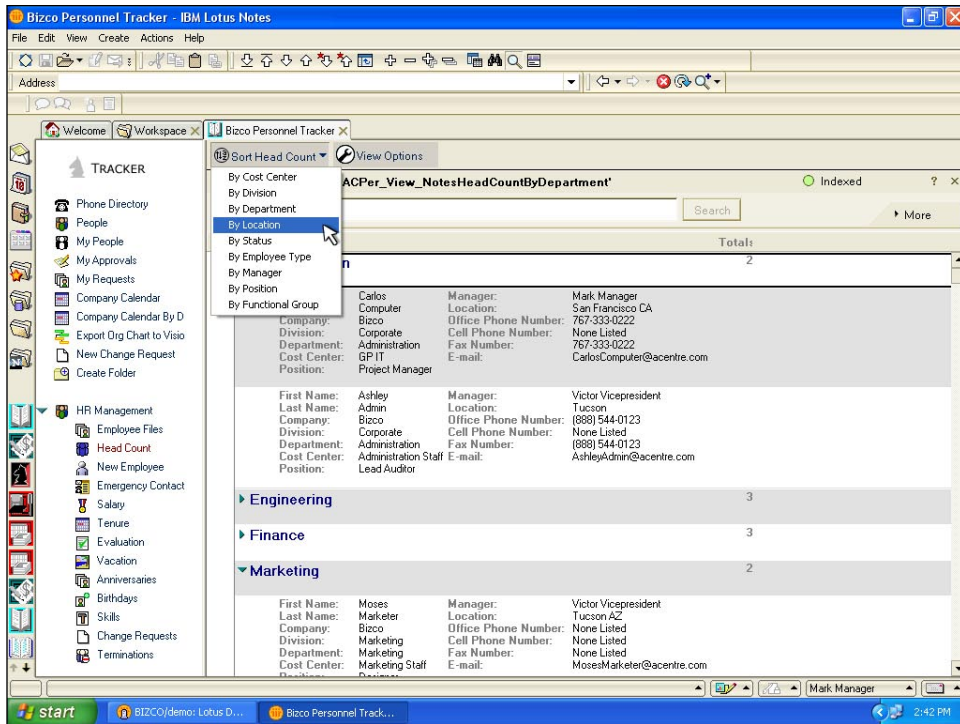**Role based user interface**
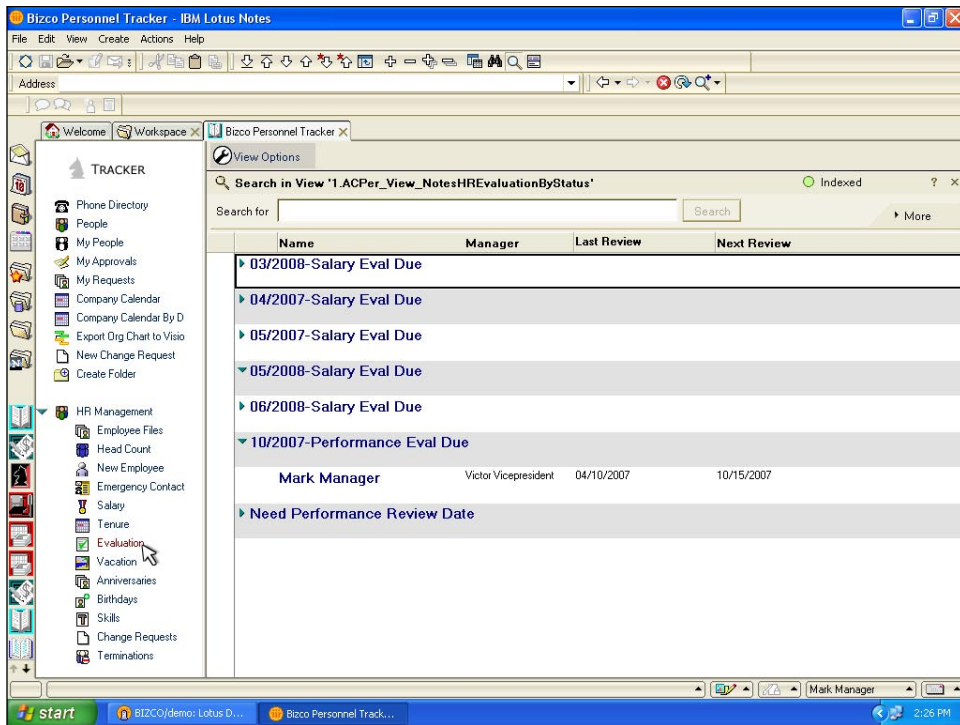

Searchable, sortable employee database

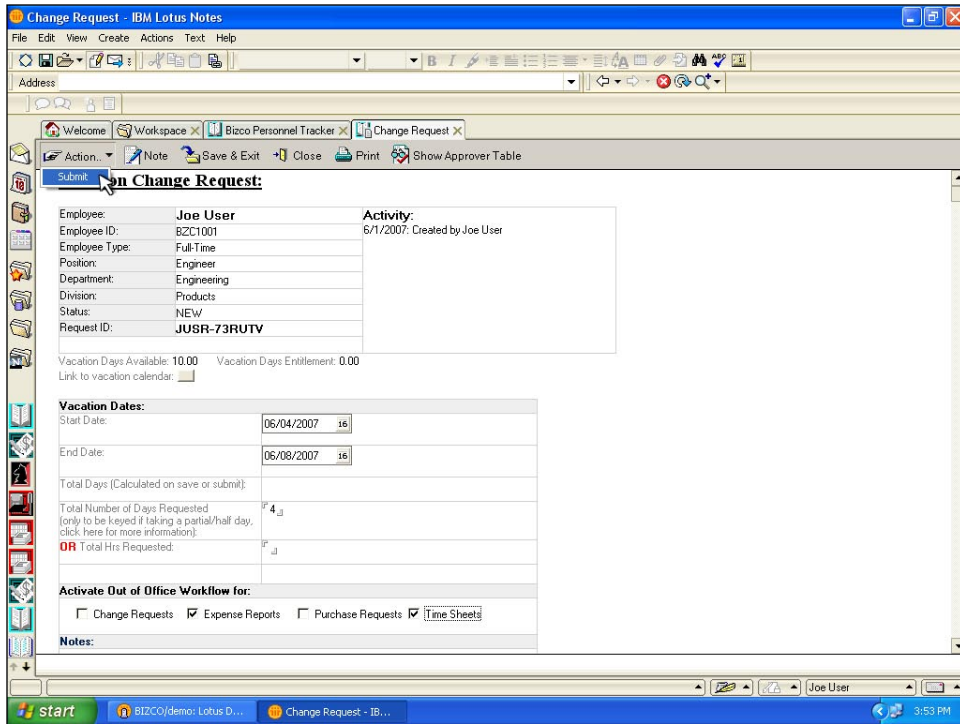**Web accessible employee directory**

Comprehensive employee files

Headcount reports

Schedule and track employee evaluations

www.TrackerSuite.com/Personnel
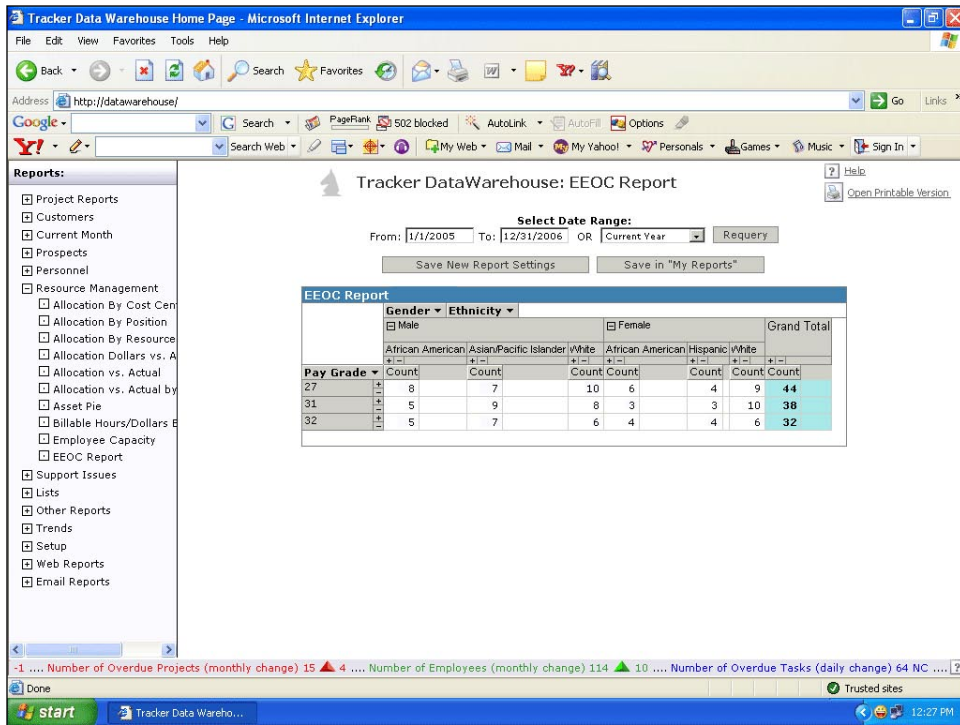
Vacation scheduling with out of office workflow
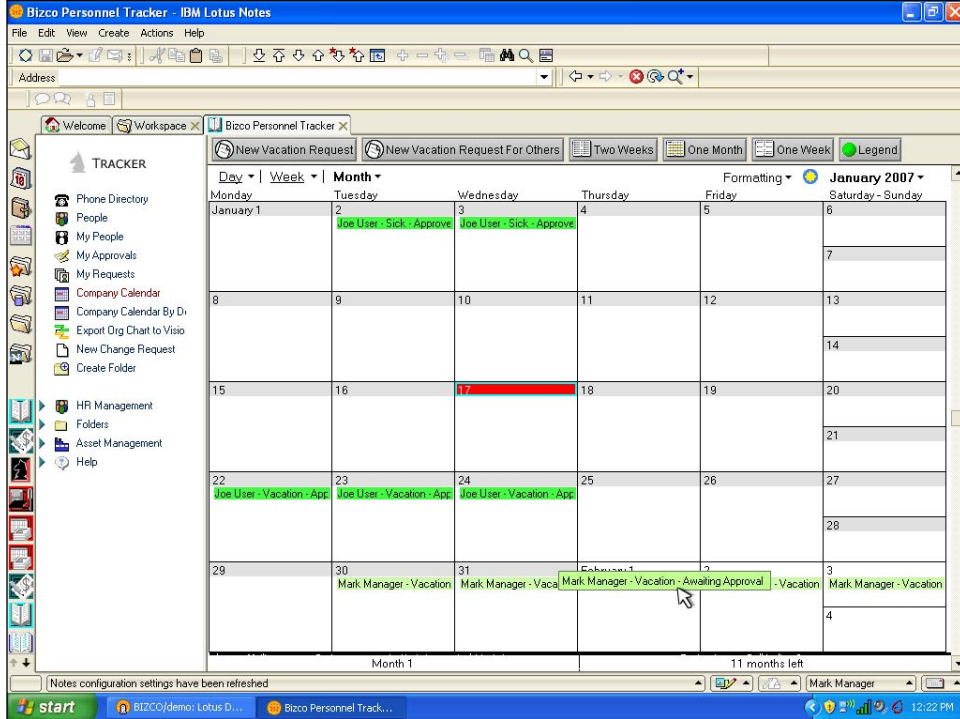
Calendars (organization and department level) with leave and vacation requests color coded by status
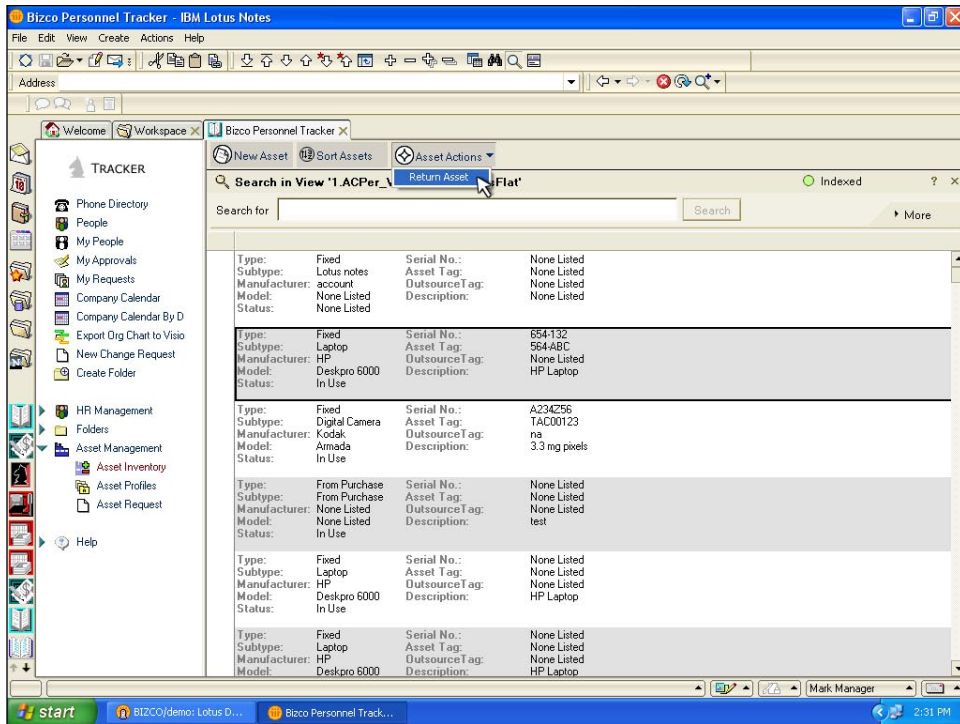
**Integrates with Asset Tracker for employee
provisioning and asset collection**

**Integrates with the Tracker Data Warehouse to
generate dynamic reports (pivot, filter and drag-and-
drop functions) that can be exported to Excel**

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